



M-DGUE integration: compilation of  
ESPD response from the EO

April 2024

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## Document Information

### Version

Versione	Data	Modifiche apportate
1.0	24/04/2024	Not applicable as this is the first version of the document

### Purpose

This document aims to provide instructions to Economic Operators on the compilation and management through the M-DGUE telematic platform of the e-ESPD-IT response XML file produced starting from the SA ESPD Request file, necessary to participate in each procurement procedure.

### References to other documents

Riferimenti
<ol style="list-style-type: none"><li>1. <a href="https://github.com/AgID/eDGUE-IT">https://github.com/AgID/eDGUE-IT</a></li><li>2. <a href="https://www.agid.gov.it/it/piattaforme/procurement/documento-gara-unico-europeo">https://www.agid.gov.it/it/piattaforme/procurement/documento-gara-unico-europeo</a></li><li>3. <a href="https://www.mit.gov.it/comunicazione/news/documento-di-gara-unico-europeo-dgue">https://www.mit.gov.it/comunicazione/news/documento-di-gara-unico-europeo-dgue</a></li></ol>

### Definitions – acronyms – glossary

Termini – acronimo	Significato
Telematic platform	In the context of reference this means the IT system (software and hardware) through which it is possible to carry out tender procedures entirely managed digitally in compliance with the provisions of the Procurement Code
Appalti&Contratti e-Procurement	Explicit reference to the name of the organization's electronic platform
e-procurement Platform	Synonym of telematic platform
Telematic system	Synonym of telematic platform
Procurement Portal	Component of the telematic platform aimed at offering specific functions for economic operators
Economic Operator	Please refer to the definition of the "Procurement Code". Hereinafter also identified as OE
Telematic procedures	Procedures managed via the electronic platform
User	This means the economic operator "user" of the electronic platform
ESPD	XML files produced according to eESPD-IT specifications

## 1. Introduction

The eESPD-IT XML file represents the national version of the European ESPD XML file, extended by a series of questions, information and constraints defined by the AgID Technical Specifications, which make the file compliant with specific national regulations.

The DGUE specifications provide for the creation of two types of XML files:

1. The XML **ESPD Request** file that must be produced by the Contracting Authority, for each procurement procedure through which the Contracting Authority can formulate the questions to be submitted to each operator relating to exclusion criteria of a general and specific national scope and any selection criteria, specific for the procurement procedure.
2. The XML **ESPD Response** file, produced by each **Economic Operator**, starting from the file ESPD Request, to participate in each procurement procedure

**M-DGUE** is the Maggioli cloud application that allows the compilation of XML Request and Response files compliant with the eESPD-IT specifications defined by AgID, allowing users to process the files through a simple and clear interface. M-DGUE should be seen as an office automation application, which allows you to retrieve data from the e-procurement platform and manage XML files.

Through integration with M-DGUE, the e-procurement platform allows:

- to the Contracting Authority to fill in the XML Request file recovering the data available in the platform (contracting authority details, tender data, lots and related CIG, GUUE publications, etc.)
- to Economic Operators to compile the XML Response file by recovering the data available in the platform (basic data of the tender and the lots in which they participate, details of the company and the owners, etc.)
- to manage Request and Response XML files within the platform, with the possibility of viewing and sharing them in a way that users can understand
- to download a PDF for consultation of the ESPD even offline

## 2. Economic Operator – XML Response Compilation

When the integration of the e-procurement platform with M-DGUE is available, the economic operator will find the M-DGUE section highlighted in the following figure on the administrative envelope page.

**ATTENTION:** in case of participation in RTI, an XML Response file must be produced for each member of the group; an XML Response must also be produced for any auxiliary subjects and for each possible subcontractor

The documents marked with (\*) are mandatory to send the request.

### Generate m-dgue



#### M-DGUE

Use the **M-DGUE** service integrated in the platform to compile the electronic **ESPD** and once the "XML Response" file has been produced, return here to upload it.  
To compile a **new ESPD** retrieving the data entered in the platform (master data of the company or of the group leader in case of RTI, lots, etc.). [click here](#)  
For any **further ESPDs** required to other parties (members of the group, auxiliary companies, subcontractors...) use or share [click here](#)  
To modify or reuse an existing "XML Response", or to perform other operations [click here](#)

### Documents

Description	Fac-simile	Attachment
[ # ] Documento di gara unico europeo (DGUE) *	<a href="#">Download fac-simile</a>	<a href="#">Scegli file</a> Nessun file selezionato
doc amm		<a href="#">Scegli file</a> Nessun file selezionato
<input type="text" value="Enter a description to attach a document"/>		<a href="#">Scegli file</a> Nessun file selezionato

You can upload an attachment with a maximum size of **307200** KB.  
You have uploaded documents for **0** KB, and you can upload documents up to **3072000** KB.  
[View uploadable file extensions](#)

In this section the link for the creation of a **new ESPD** Response is available

### Generate m-dgue



#### M-DGUE

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To modify or reuse an existing "XML Response", or to perform other operations [click here](#)

Through the link above it is possible to open the M-DGUE application for compiling the XML Response file

### Welcome to the ESPD service

**i** The Single European Tendering Document (ESPD) is a self-declaration by the company on its financial situation, its capabilities and its suitability for a public procurement procedure. Thanks to the ESPD, bidders no longer have to provide full documentary evidence and resort to the different forms previously used in EU procurement, which constitutes a significant simplification of access to cross-border procurement. Starting from October 2018, the ESPD is provided exclusively in electronic form. Tenderers may be excluded from the procurement procedure or prosecuted if seriously false, omitted or unsubstantiated information is presented in the ESPD by supporting documents.

[proceed to data entry](#)

The data previously entered by the Contracting Authority and automatically retrieved from the XML Request file are presented on the M-DGUE.

Start Procedure Esclusion Selection Finish

Publication information ▾

For procurement procedures in which a call for competition has been published in the Official Journal of the European Union, the information required under Part I will be automatically retrieved, provided that the electronic ESPD-service is used to generate and fill in the ESPD. Reference of the relevant notice published in the Official Journal of the European Union:

Type of document	European Single Procurement Document Request issued by a Contracting Authority
Name	test antonio
Please describe them	-
Publication number	n.a.
Received notice number	
Document URL	

By scrolling the page of the "Procedure" section you will be able to find the personal data of the economic operator who is competing in the tender and connected to the Procurement Portal of the e-procurement platform (in the case of RTI of the Parent Company).

Such data may be confirmed, corrected and/or integrated (see following figure).

Start Procedure Esclusion Selection Finish

Publication information >

Contracting authority >

Information on the procurement procedure >

A. Information about economic operator ▾

Role (* )	Sole entity × ▾
Name: (* )	Sara SRL
Street and number:	Via Rossi, 99
Postcode:	40138
City:	Bologna (BO)
Country: (* )	Italy × ▾

The data is also reported if the subjects present in the registry of the economic operator on the platform. These too must be checked and integrated if necessary. Furthermore, the lots for which the competitor has indicated on the platform that he wishes to participate are reported.

B. Informazioni sui rappresentanti dell'operatore economico

Nome (\*) Mario

Cognome (\*) Rossi

Data di nascita 01/01/2000

Luogo di nascita Rimini

Via e numero civico: 89

Codice postale: 11111

Città: Rimini

Paese (\*) Italy

Elimina

**ATTENTION:** the data is "taken" from the platform to help the Economic Operator in completing the ESPD form; it is the responsibility of the Economic Operator to ensure completeness and consistency.

The Economic Operator will then be able to proceed with completing the questionnaire for all the sections and questions present, which will be consistent with those indicated by the Contracting Authority.

Start Procedure Exclusion Selection Finish

A. Reasons related to criminal convictions

**Participation in a criminal organisation**

Participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/B4/1/JHA of 24 October 2008 on the fight against organised crime

Has any person of the economic operator listed in Article 80, paragraph 3, of the Legislative Decree no. 36/2023 been convicted by a sentence that has the force of res judicata, or by a criminal order against which no appeal lies, or by a sentence of application of punishment upon request pursuant to Article 444 of the Code of Criminal Procedure, for crimes committed or attempted referred to in Article 416, 416-bis of the Penal Code or for crimes committed using the conditions set out in the Article 416-bis or in order to facilitate the activity of the associations provided for by the same article, as well as for crimes, committed or attempted, provided for by Article 74 of Decree of the President of the Republic No. 309/1990, by Article 291-quater of the Decree of the President of the Republic No. 43/1973 and Article 260 of Legislative Decree No. 152/2006, relating to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/B4/1/JHA? (The economic operator does not have to declare the conviction if: the exclusion period set out directly in the judgment or in the decree or provided for by Article 80, paragraph 10 and 10-bis of the Legislative Decree No. 36/2023 has ended; the offence was decriminalised, the rehabilitation has been deemed to have occurred; the permanent accessory penalty has been deemed extinct provided for by Articolo 179, paragraph 7 of the Penal Code; the conviction was declared spent; the conviction has been overturned).

More

Your answer (\*) No

Once you have completed filling in all the data and answered all the questions in the "exclusion" and "selection" sections, from the "End" section it will be possible to obtain the "Overview" which will show a summary of all the data entered.

Part VI: Final statements

The economic operator formally declares that the information stated under Parts II - V above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation. The economic operator formally declares to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where: a) The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge (on condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so. Where required, this must be accompanied by the relevant consent to such access), or b) As of 18 October 2018 at the latest (depending on the national implementation of the second subparagraph of Article 59(5) of Directive 2014/24/EU), the contracting authority or contracting entity already possesses the documentation concerned. The economic operator formally consents to the contracting authority or contracting entity as set out in Part I, gaining access to documents supporting the information, which has been provided in Part III and Part IV of this European Single Procurement Document for the purposes of the procurement procedure as set out in Part I. Date, place and, where required or necessary, signature(s):

Date

Place

signatures

Export

Click on "Overview" to obtain a summary of the data entered and any notifications of errors or missing data. Then download the DGUE Response file in XML format on the local computer and save it. The file must be attached to the digital offer documentation for the tender in question, following the instructions provided by the Contracting Authority (such as, for example, how to affix the digital signature, digital envelope in which to include the file, etc.).

Previous Overview

Any notifications relating to missing data or compilation errors will appear at the bottom of the page. If all the data has been entered correctly, it will be possible to export the XML Response file with the "Download" XML function

• SUCCESS.PANEL\_SELEZIONE

Previous Download

XML PDF

**ATTENTION:** For confidentiality reasons, the data is stored in temporary memory in the user's browser; to save them the user will have to export them in the expected XML format, downloading them to their local PC/device. No data is stored on the M-DGUE system. The data transferred to the M-DGUE system is sent encrypted and passes through the cloud system only for the time necessary for transformation into XML.

Once the XML file has been downloaded onto your PC/device, it can be managed like other tender documents, then digitally signed and attached to the tender documentation.

Regarding **the digital signature of the XML file**, we recommend using the CAAdES format (.p7m extension) as this is natively supported by the e-procurement platform, or XAdES (XML extension) which is the specific format for XML files. Other formats may require the use of additional tools with consequent delays or the need for preliminary assistance.

The Economic Operator will then have to return to the administrative envelope documentation in the e-procurement platform to attach the produced XML file.



Documents

Description	Fac-simile	Attachment
[📄] Documento di gara unico europeo (DGUE) *	<a href="#">Download fac-simile</a>	📄 G07379_Sara SRL_eDGUE-IT_response.xml (350 KB)
doc amm		<a href="#">Scegli file</a> Nessun file selezionato
<input type="text" value="Enter a description to attach a docum€"/> <input type="button" value="Scegli file"/> Nessun file selezionato		

You can upload an attachment with a maximum size of **307200** KB.  
 You have uploaded documents for **350** KB, and you can upload documents up to **3071650** KB.  
[View uploadable file extensions](#)

[< Back To The Menu](#) [Check Envelope](#)

If the OE participates in the contract in an associated form, the XML files of all the members of the group must be attached. The XML of any auxiliary companies, subcontractors, etc. must also be attached. In this regard, please refer to the regulatory obligations, as well as to the tender documentation and regulations.

To allow all interested parties to produce the respective XML Response file, the Economic Operator who has accessed the platform will be able to share the link highlighted below.

Generate m-dgue

**M-DGUE**

Use the **M-DGUE** service integrated in the platform to compile the electronic **ESPD** and once the "XML Response" file has been produced, return here to upload it.

To compile a new **ESPD** retrieving the data entered in the platform (master data of the company or of the group leader in case of OTI lots, etc.) [click here](#)

For any **further ESPDs** required to other parties (members of the group, auxiliary companies, subcontractors...) use or share [click here](#)

To modify or reuse an existing XML Response, or to perform other operations [click here](#)

Alternatively, any interested party can directly access the address: <https://dgue.maggiolicloud.it/>

To proceed with completing a new DGUE Response, you must choose the following options: a. "I am an economic operator",

b. "Import ESPD request",

Subsequently, it is necessary to upload the ESPD XML Request file provided by the Contracting Authority and present in the tender documentation, then proceeding with the compilation of the various sections, in a similar way to what is described above until the export of the XML file.

Who are you?

I am a contracting authority

I am an economic operator

What would you like to do?

Import ESPD request

Import ESPD response

Create response

Upload document

Please upload an ESPD Request or an ESPD Response

Scegli file G07379\_eDG...\_request.xml

Previous Cancel Next

The Economic Operator operating in the e-procurement platform, once it has obtained the XMLs from the various stakeholders linked to it (RTI members, auxiliaries, subcontractors...) will have to upload them in the administrative envelope of the tender, as additional attachments (see example below).

Documenti

Descrizione	Fac-simile	Allegato
[ # ] Documento di gara unico europeo (DGUE) *	Scarica fac-simile	eDGUE-IT_response.xml.p7m (355 KB)
DGUE Assisty Srl (subappaltatore)		eDGUE-IT_response_sub1.xml.p7m (348 KB)

Inserire una descrizione per allegare a [Scegli file] Nessun file selezionato

Puoi caricare un allegato della dimensione massima pari a **30720** KB.  
Hai caricato documenti per **703** KB, e puoi caricare documenti per altri **101697** KB.

[< Torna Al Menu](#)

## 2.1 Editing an XML Response file

If you need to modify the data after compilation, you can reload them starting from the previously produced XML Response file. You need to access the address: <https://dgue.maggiolicloud.it/>.

To proceed with editing the ESPD XML Response file, you need to choose the options:

- a. "I am an economic operator",
- b. "Import ESPD Response...",

Next, the previously produced ESPD XML Response file must be uploaded and the desired changes must then be made, and when finished, the XML file must be exported again to replace the previous one.

Who are you?

I am a contracting authority

I am an economic operator

What would you like to do?

Import ESPD request

Import ESPD response

Create response

Upload document

Please upload an ESPD Request or an ESPD Response

G07379\_Sar...\_response.xml